

Privacy Policy

The Erevna Psychotherapy Practice attaches great importance to the protection of your personal data. In this Privacy Policy, the aim is to provide clear and transparent information about how personal data is handled.

The Erevna Psychotherapy Practice complies in all cases with the applicable laws and regulations, including the General Data Protection Regulation. This means that we will in any case:

- Process your personal data in accordance with the purpose for which it was provided, these purposes and type of personal data are described in this Privacy Policy;
- Processing of your personal data is limited to only those data that are minimally necessary for the purposes for which they are processed;
- Ask for your explicit consent if this is necessary for the processing of your personal data;
- Have taken appropriate technical and organizational measures to ensure the security of your personal data;
- Do not pass on personal data to other parties, unless this is necessary for the execution of the purposes for which they were provided;
- Be aware of your rights regarding your personal data, want to point this out to you and respect them.

The practice is responsible for the processing of your personal data. If, after reading our Privacy Policy, or in a more general sense, you have questions about this or contact me.

Processing of personal data of clients

Personal data of clients are processed by the Erevna Psychotherapy Practice for the following purposes:

- Administrative purposes;
- Communication about the assignment to provide psychological assistance in the GGZ.
- Executing an assignment.
- Communication with the referrer and the health insurer

The basis for this personal data is:

- The agreed assignment;

For the above purposes, the practice may request the following personal data from you:

- First name;
- Infix;
- Surname;
- Address
- Date of birth
- Marital status
- Gender;
- Telephone number;
- E-mail address;
- Name of health insurer
- General practitioner
- Health Information
- ID number
- BSN number

Your personal data will be stored by the Erevna Psychotherapy Practice for the aforementioned processing for the period:

- During the term of the agreement and thereafter only in the financial administration according to the statutory retention periods
- Digital registration forms are instead not stored for longer than 1 month, with exceptions.

Provision to third parties

The private practice may provide the data you provide to us to third parties if this is necessary for the execution of the purposes described above.

For example, we use a third party for:

- Taking care of the internet environment of the AVG program;
- Taking care of the financial administration;
- Providing ROM (routine outcome monitor) to improve assistance

Personal data are never provided to other parties with whom the practice has not concluded a processing agreement. The parties mentioned above comply with privacy legislation to keep your data secure. Furthermore, the data provided by you will not be provided to other parties, unless this is required and permitted by law. An example of this is that the crisis service requests this (personal) data in case of emergency. In such a case, there is a requirement to provide this information. Personal data may also be shared with third parties if you give written permission for this.

Within the EU

The practice does not provide personal data to parties located outside the EU.

Minors

The practice only processes personal data of minors (persons under the age of 16) if written permission has been given by the parent, guardian or legal representative.

Retention period

The Erevna Psychotherapy Practice does not store personal data longer than necessary for the purpose for which it was provided or required by law.

Security

Appropriate technical and organizational measures have been taken to protect your personal data against unlawful processing, for example, we have taken the following measures;

- All persons who can access your data on behalf of the practice are obliged to maintain their confidentiality.
- Name and password policy are applied to all systems;
- Practice ensures the encryption of personal data if there is reason to do so;
- Practice regularly tests and evaluates our measures;
- The colleagues with whom the practice cooperates are informed about the importance of the protection of personal data.

Rights regarding your data

You have the right to inspect, rectify or delete your personal data. You can also object to the processing of your personal data (or part thereof) by us or by one of our processors. You also have the right to have the data provided by you transferred to yourself or on your behalf directly to another party. The practice can ask you to identify yourself before we can comply with the aforementioned requests.

If the practice may process your personal data on the basis of a permission you have given for this, you always have the right to withdraw this consent.

Complaints

If you have a complaint about the processing of your personal data, you can contact the practice directly. If you are not satisfied after this step, you have the right to file a complaint with the Dutch Data Protection Authority, which is the supervisory authority in the field of privacy protection.

Ask

If you have any questions or comments regarding the Privacy Statement, please contact us.

Contact Information

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